

Skills

- HTML5
- JavaScript
- CSS3
- Git
- Search Engine Optimization (SEO)
- Node.js
- React.js
- PHP

Certifications

JavaScript Algorithms and Data Structures - Awarded October 2019 by freeCodeCamp

Responsive Web Design – Awarded November 2019 by freeCodeCamp

Education

Mesa Verde High School – High School Diploma -- Graduate With Honors, GPA: 4.3

Work History

Lodgepole Inc.

Remote

July 2020 - Present.

Web Development and Marketing

Develop and maintain Progressive Web Applications and traditional Websites using technology such as React/React-Native, Next.js, PHP, HTML5 and CSS3. Responsible also for optimizing the sites and apps for Search Engines such as Google. Spearheaded social media marketing campaigns as well such as original YouTube content cross posted to Facebook.

Alan C. Pan DDS, Inc.

Roseville, CA

May 2017 – July 2020

Front Office Manager

Maintain a smoothly running office environment and schedule for Dr. Pan, and our Hygienist.

Responsible for tech work including: web design, SEO, PPC marketing. Also responsible for administrative work including: maintaining excellent customer service, handling payments, insurance claims billing, and ledger management.

Prifina

Remote

Sept 2019 – Dec 2019

Software Development Intern

Create and maintain documentation for current code base. Research and prototype new functions and features in JavaScript and HTML using web design best practices.

RC Dental Group

Rancho Cordova, CA

Mar 2015 – May 2017

Office Help =>Treatment Coordinator

Set up and present treatment plans to potential Oral Surgery or Orthodontic patients. Accurately present estimates for dental treatment. Also responsible for growing the schedules for the above specialties by 300%

Additional History and references available upon request